

Education Visitors- Welcome Packet

Welcome to Mayo Clinic

As part of your onboarding and orientation to Mayo Clinic College of Medicine and Science, please review the below information in its entirety.

This welcome packet includes essential resources and information for your upcoming visit, we recommend saving this letter to reference during your stay.

DRESS AND DECORUM

Education visitors to Mayo Clinic should wear business professional attire unless otherwise noted by your host department. In general, men adhering to the business formal standards must wear a suit or sport coat with dress pants, button-down collared shirt, and tie; women should wear comparable attire including dress, suit, skirt or dress pants and blouse or sweater.

GETTING TO KNOW OUR CAMPUS

Please view the below guide for the campus in which you will be visiting.

This guide includes campus maps, parking information, hotel accommodations and various activities offered in and around our wonderful communities:

- Arizona: <https://www.mayoclinic.org/patient-visitor-guide/arizona>
- Florida: <https://www.mayoclinic.org/patient-visitor-guide/florida>
- Minnesota: <https://www.mayoclinic.org/patient-visitor-guide/minnesota>

PARKING & SHUTTLE SERVICE

- **Arizona:** Education visitors may park in lots H or I as noted on the map <https://college.mayo.edu/academics/residencies-and-fellowships/orientation/arizona/maps-and-parking/>. Free shuttle services are available between the Phoenix and Scottsdale campuses. Shuttle service is available from 6:00 am to 5:30 pm Monday through Friday unless otherwise stated.
- **Florida:** Education visitors may park in any of the “Employee Parking” lots (any E lot) as notated in on the map in green <https://mcforms.mayo.edu/mc1600-mc1699/mc1663-59.pdf>.



- **Minnesota:** Education visitors here for five days or less may pay for the on-campus parking meters or the City of Rochester parking ramps. Education visitors here for six days or longer may utilize the park and ride city bus and the west & east shuttle lots. You must wear your Mayo Clinic name badge to board. More information on those options can be found here: <https://intranet.mayo.edu/charlie/parking-transportation-rst/parking-eligibility/>.

Additional Resources for Your Observation

REFERRING YOUR PATIENTS TO MAYO CLINIC

The provider relations webpage includes resources to connect you with our health care providers. Additional resources and services can be found through our referring physicians office. <https://www.mayoclinic.org/medical-professionals/provider-relations/refer-patient>

MAYO CLINIC LIBRARIES & LIBRARY SERVICES

Mayo Clinic's libraries are among the largest and most comprehensive medical libraries in North America. Library collections cover the entirety of medicine and its subspecialties together with coverage of the basic sciences, allied health sciences, nursing, health administration, and management. Library Services website: <https://college.mayo.edu/academics/libraries/>

Arizona

- Clinic Library
- Clinic Building Concourse (480-301-8443)
- Hospital Library- PX_MH_1-217 (480-342-0819)
- MCSOM Learning Resource Center- Johnson
- Research Building, 1st floor (480-301-9368)
- Patient & Health Education- Clinic Building Concourse (480-301-8946)

Florida

- Florida Historical Unit & Archives - Stabile 784N (904-956-3127)
- Library - Stabile 784N (904-953-2881)

Minnesota

- Plummer Library- Plummer 12 (507-284-2061)
- Mayo Staff Library/Bookstore - Plummer 11 (507-284-2279)
- Cancer Education Center - Gonda Lobby (507-266-9288)

- Learning Resource Center - Mitchell Student Center 1 (507-284-3893)
- Saint Marys Staff Library - Marian Hall 1 (507-255-5647)
- Venables Health Sciences Library - Siebens 10 (774-0227)
- W. Bruce Fye Historical Unit & Archives - Plummer 3 (507-284-2585)
- W. Bruce Fye History of Medicine Library - Plummer 15 (507-284-3676)

MAYO HISTORICAL SUITE AND THE PLUMMER BUILDING (MINNESOTA)

The Historical Suite houses the last administrative offices of the Mayo Brothers, including historical displays and artifacts. Located on the third floor of the Plummer Building, it is open to staff, patients, and visitors for self-guided tours from 8:00 am to 5:00 pm Monday through Friday.

<https://history.mayoclinic.org/>

MAYO CLINIC GIFT SHOPS

The Mayo Clinic Gift Shops are available to all visitors and employees. Below are links for directions to the various shops for each campus.

Arizona: <https://www.mayoclinic.org/patient-visitor-guide/arizona/resources/shops-supplies>

Florida: <https://www.mayoclinic.org/patient-visitor-guide/florida/resources/shops-supplies>

Minnesota: <https://www.mayoclinic.org/patient-visitor-guide/minnesota/resources/shops-supplies>